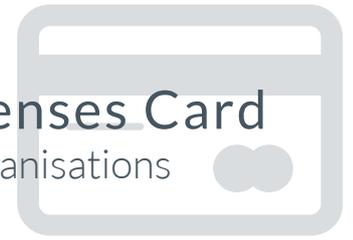




Salary Packaging Living Expenses Card

For PBI Hospitals and Charitable Organisations



What is Salary Packaging?

Salary Packaging is a tax effective way to receive your salary as a combination of income & benefits that allows you to deduct some of your pre-tax income & use it to pay for a variety of benefits. By reducing your pre-tax income you can reduce the amount of income tax you pay & in turn increase the amount you take home each pay day.

What is a Salary Packaging Living Expenses Card?

MyCardPlus is a living expenses card that SPA has partnered with which allows employees to easily pay for various items under their applicable Fringe Benefits Tax cap. This is used similarly to a normal credit card but using pre-tax dollars! This is a simple and easy way for employees to pay for their salary packaged items.

What are considered living expenses?

Living expenses are everyday expenses that are incurred by you or your family such as electricity and phone bills, council rates, groceries, household expenses, clothing and shoes, and private travel (domestic and overseas).

How do I make payments from my Salary Packaging Expenses Card?

You can use your card with Visa PayWave, or insert the chip and pay using your PIN. You can also use it when paying third parties and to do so, simply use your 16 digit card number to make the transaction.

NB: No other funds can be transferred to your salary packaging cards, other than those predetermined and agreed upon by your Salary Packaging Administrator and your payroll officers.

Does my balance need to be zero at the end of the FBT year?

It is recommended that you have zero balance at the end of the FBT year (March 31). This means that you are eligible to salary package the full benefit amount in the following year. Please contact SPA for further details. MyCardPlus can also assist you in spending remaining funds on your card.

How do I check my balance?

You can access your meal and entertainment expenses, as well as general living expenses, by accessing internet banking.

Can I order additional cards?

Yes, you may request up to two additional cards for family members. The additional card transactions will be included in your overall annual purchases. Please contact SPA to request the additional cards.

What will happen when/if I leave my job?

From the date of your termination, you will have a certain period of days to spend the funds on your card.

Meal Entertainment Card

As well as a living expenses card, MyCardPlus and SPA can provide a meal entertainment card. Your meal entertainment card can be used to purchase meals and/or drinks for yourself, family and/or friends. The card can also be used for accommodation and venue hire where you were present and utilising the benefit.

Please see the SPA Meal Entertainment fact sheet, or call SPA on 1300 786 664 for more information.

Contact Us!

Please contact us for any questions regarding any terms and conditions as well as specific rules and fees which may apply regarding expenditure on your salary packaging expenses card.

How Do I Get Started?

Call SPA on 1300 786 664

Or email us at

enquiries@salpaca.com.au

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